

## Planning and Quality Assurance Affairs

Form (A)

### Course Specifications

#### General Information

<b>Course name</b>	
<b>Course number</b>	BIOL4208
<b>Faculty</b>	
<b>Department</b>	
<b>Course type</b>	Major Needs
<b>Course level</b>	4
<b>Credit hours (theoretical)</b>	2
<b>Credit hours (practical)</b>	0
<b>Course Prerequisites</b>	

#### Course Objectives

1 - Laboratory Management and Quality control
---

#### Intended Learning Outcomes

<b>Knowledge and Understanding</b>	* The aim of this course is to teach the students :styles , universality and effectiveness of management managerial function and procedure for developing organizational structure . Basis for relationship , leadership goals , communication and job description . Quality control and assurance
------------------------------------	--

#### Course Contents

1 - Meaning of management 2 - styles of management 3 - universality of management 4 - Effectiveness of management 5 - Managerial functions 6 - Procedures and guide lines for developing organizational structure 7 - Basis for relationship between levels 8 - Leadership and goals of leadership 9 - Communication and job description 10 - Quality control and assurance
--

#### Teaching and Learning Methods

1 - Using LCD Method showing the pictures and tables
--

---

**Students Assessment**

<u>Assessment Method</u>	<u>TIME</u>	<u>MARKS</u>
Lectures attendance		5%
Quiz		5%
Midterm Exam		40
Final Exam		50

---

**Books and References**

Course note	Quality management , James O. Westgard ph.D , and George G. klee , M.D. , ph.D.
-------------	---