

Planning and Quality Assurance Affairs

Form (A)

Course Specifications

General Information

Course name	Co-op Training
Course number	ITCS3101
Faculty	
Department	
Course type	Major Needs
Course level	3
Credit hours (theoretical)	1
Credit hours (practical)	0
Course Prerequisites	

Course Objectives

- 1 - Understand the works which are carried out during the training period
- 2 - Prepare a report about the experience of training period
- 3 - Present and discuss the experience of training period

Intended Learning Outcomes

Knowledge and Understanding	* a.1 Basic knowledge and concepts related to the training experience
	* a.2 Understand the construction works which are carried out during the training period
Intellectual Skills	* b.1 Analyze the obtained experience and information
	* b.2 Select and arrange the data and information of the training experience for the report preparation
Professional Skills	* c.1 Practical activities during the training period
	* c.2 Prepare a technical report about the training experience
General Skill	* d.1 Present, share and discuss ideas
	* d.2 Work in group

Course Contents

- 1 - Practical training in an Organization, Ministry, or Company that uses computers
- 2 - Presentation and discussion of the prepared report

Teaching and Learning Methods

- 1 - Practical training
- 2 - Discussion session
- 3 - Information collection during training period

Students Assessment

<u>Assessment Method</u>	<u>TIME</u>	<u>MARKS</u>
Continuous evaluation	during the training period	25%
Report	7th week	25%
Report Discussion	8th week	50%

Books and References

Course note	None
Essential books	None
Recommended books	None

Knowledge and Skills Matrix

Main Course Contents	Study Week	Knowledge and Understanding	Intellectual Skills	Professional Skills	General Skill
Practical training in an Organization, Ministry, or Company that uses computers	1-6 weeks	a1-a2	b1-b2	c1-c2	d1-d2
Presentation and discussion of the prepared report	7-8	a1-a2	b1-b2	c1-c2	d1-d2